

P. P. SAVANI UNIVERSITY

Second semester of B.B.A Examination

June 2022

SMBB1111 - IT for Business - 2

Time: 09:00 a.m. to 11:30 a.m.

04.07.2022, Monday

Maximum Marks: 60

Instructions:

1. The question paper comprises of two sections.
2. Make suitable assumptions and draw neat figures wherever required.

SECTION - I

Q - 1 Short Note: Pivot table. [05]

Q - 2 Suppose you are starting new business. How MS Excel will help you to grow your business. [10]

OR

Q - 2 Explain information technology system of any organization. [10]

Q - 3 Explain merits of various Microsoft tool. [10]

OR

Q - 3 Explain future trends in information technology in detail. [10]

Q - 4 Short Note: Workbook & Worksheets [05]

SECTION - II

Q - 1 Explain various feature of Microsoft Excel. [05]

Q - 2 Explain advantage and disadvantage of Microsoft Excel. [10]

OR

Q - 2 Explain different charts available in Microsoft Excel. [10]

Q - 3 Explain the applications of excel in the different functional area of organization [10]

OR

Q - 3 What are different data types and how they are important? [10]

Q - 4 Discuss various formulas available in excel. [05]
